«Matter Notes»

No. «Matter Matter ID»

ORDER

Pursuant to the Notice of Hearing, the hearing in this matter will convene at and will be conducted either by video conferencing or telephone participation through Google Meet as follows:

[PASTE IN GOOGLE MEET LINK]

Click on the Google Meet video conference link if you wish to join by video conference. To join by telephone, please dial the ten digit telephone number. You will then be immediately prompted to enter the PIN followed by the # sign.

A party may also appear in person for this matter at the Office of Administrative Hearings in Phoenix. *If a party wishes to appear in person*, please advise the Office of Administrative Hearings <u>at least 7 days prior to hearing</u> that you will be appearing in person.

Any documents you plan to use during the hearing should be submitted to the Office of Administrative Hearings and provided to the other party <u>at least 7 days prior to the hearing</u> as described in the Notice of Hearing.

Done this day, «Today: July 4, 1996».

/s/ «Professional Full Name» Administrative Law Judge

After the conclusion of the hearing, you may, but are not required to, fill out an evaluation to assist the Office of Administrative Hearings (OAH) in fulfilling its statutory duty to obtain statistical feedback from litigants about their experience in the OAH process. Your feedback cannot be seen by the judge. If you wish to fill out an evaluation about your experience at the OAH, please click here to obtain a fillable PDF form: https://www.azoah.com/Evaluation%20(1).pdf and then email the completed survey to oah@azoah.com

Transmitted by either mail, e-mail, or facsimile to:

«Client Contact Address Block, Full Name/Title first: Type Mailing»

Office of Administrative Hearings 1740 West Adams Street, Lower Level Phoenix, Arizona 85007 (602) 542-9826